



CONFIDENTIAL

ATTORNEY INFORMATION FORM

Date: \_\_\_\_\_ Referred by: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Level of Confidentiality Required: \_\_\_\_\_

Ideal Position: \_\_\_\_\_

Salary Requirement: \_\_\_\_\_

Geographic Preferences: \_\_\_\_\_

Willing to Relocate: \_\_\_\_\_

Current Employer and Position: \_\_\_\_\_

Dates of Employment – from: \_\_\_\_\_ to: \_\_\_\_\_

Practice Description: \_\_\_\_\_

Reason for Leaving Current Position: \_\_\_\_\_

Reason for Leaving Previous Positions: \_\_\_\_\_

Explain any Gaps in Your Resume: \_\_\_\_\_

Current Salary: \_\_\_\_\_ Bonus: \_\_\_\_\_

Hours Billed (Last Three Years): \_\_\_\_\_

Book of Portable Business: \_\_\_\_\_

Law School: \_\_\_\_\_ GPA or Rank in Class: \_\_\_\_\_

Law Review: \_\_\_\_\_ Publications: \_\_\_\_\_

Honors: \_\_\_\_\_

Admitted to California Bar: \_\_\_\_\_ Other State Bars: \_\_\_\_\_

Did You Pass the Bar On the First Try? If Not, Please Explain: \_\_\_\_\_

Undergraduate School: \_\_\_\_\_ GPA: \_\_\_\_\_

Honors: \_\_\_\_\_

Languages: \_\_\_\_\_

Other Skills: \_\_\_\_\_

List All Firms or Companies You've Applied to in the Last 6 Months:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pending Offers: \_\_\_\_\_

Pending Interviews: \_\_\_\_\_

Anything Else We Should Know: \_\_\_\_\_

\_\_\_\_\_

I acknowledge and agree that the information provided herein is accurate in all respects. I agree that any and all communications with Legal Staffing Group shall remain confidential. I understand that Legal Staffing Group will not submit my resume to any employment opportunities without my specific authorization. Once submitted, Legal Staffing Group will be my sole representation for such submissions and I will not directly work with the potential employer(s) or any other agency without the consent of Legal Staffing Group.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Revised 9/8/2015